

Overview and Scrutiny Management Commission Work Programme - 2014/15

Reference	Subject	Purpose	Format	Methodology	Start Date	End Date	Lead Officer / Service Area	Portfolio Holder	Status	Comments
OSMC/14/160	Maternity cover for West Berkshire's residents	To understand the causes of the maternity unit closures during August 2014 and the action that is being taken to avoid recurrence.	In meeting		Jan-15	Feb-15	Gill Valentine - Director of Midwifery, RBH	Health & Wellbeing	Scheduled	Cobsidered at the January 2015 meeting. Recommendations to be agreed at the February 2015 meeting
OSMC/14/155	Affordable Housing	The process for obtaining and delivering affordable housing within new developments, using Parkway as a case study	In meeting		Oct-14	Feb-15	David Holling / June Graves	Housing	in progress	Agreed at meeting 1 July 2014. Considered at Oct meeting. Update to be provided in February 2015
OSMC/14/154	Self Insurance Fund	To determine the level at which the Self Insurance Fund should be set, balancing the level of risk with the size of the reserve.	Task Group		Jan-15	Feb-15	Andy Walker – 2433 Finance	Finance	Scheduled	Suggested by Councillor Alan Law and added to the work programme at the meeting of 8 April 2014. Task group established to meet in February 2015.
OSMC/14/158	Delayed Transfer of Care	To identify the causes of Delayed Transfers of Care (DToc) and how they might be addressed.	Task Group		TBC	Aug-15	Tandra Forster – 2736 Adult Social Care	Adult Social Care	to be scheduled	Suggested by Councillor Roger Hunneman and added to the work programme at the meeting of 20 May 2014. Task group established to begin work early spring 2015.
OSMC/09/157	Revenue and capital budget reports	To receive the latest period revenue and capital budget reports	In meeting	Quarterly item.	quarterly item	Mar-15	Andy Walker – 2433 Finance	Finance	Scheduled	May lead to areas for in depth review.
OSMC/09/02	Performance Report for Level One Indicators	To monitor quarterly the performance levels across the Council and to consider, where appropriate, any remedial action. Quarterly Item	In meeting		quarterly item	Mar-15	Andy Day - Head of Strategic Support	Strategy and Performance	Scheduled	Quarterly item. To be heard Q1: Sept 14, Q2: Jan 15, Q3: March 15
OSMC/14/152	Fairer Contributions policy	To review the content of the Fairer Contributions policy.	In meeting		May-14	May-15	June Graves - 2733 Head of Care Comm, Housing, Safeguarding	Adult Social Care	To be scheduled	Suggested by Councillor Gwen Mason and added to the work programme at the meeting of 25 February 2014. Heard at the meetings of 25 June 2014 1 July 2014. Scrutiny involvement in the review of the policy has taken place early 2015.
OSMC/11/129	Housing Allocations policy	To conduct a review of the effectiveness of the Council's Housing Allocation Policy	In meeting		Nov-13	Jun-15	Mel Brain - 2403 Social Care Commissioning and Housing	Housing	Scheduled	Reviewed 2 Dec 14 (12 months after implementation). Further review to be conducted 6 months after the implication of the additional revisions agreed at Dec 14 Exec.
OSMC/14/153	Severe weather	To understand the effect of and response to severe weather experienced during the winter of 2013/14.	Special meetings		Jun-15	Jun-15	Carolyn Richardson - 2105 Civil Contingencies Manager	Emergency Planning	Scheduled	Review concluded in September 2014 - recommendations to be revisited in 2015. 1. Sand bag policy review 2. Communications Strategy 3. Recommendations / action plan progress report
OSMC/12/149	Newbury town centre parking	To ensure that the needs of Newbury residents, businesses and visitors are appropriately balanced.	Task Group		Sep-14	Jul-15	Mark Edwards–2208 Highways and Transport	Transport Operations	Scheduled	Suggested by Councillor Tony Vickers and added to the work programme at the meeting of 2 July 2013. Agreed on 2 Dec 14 - review to take place in Q2 2015
OSMC/12/135	Annual target setting	To examine the annual targets being set for 2014/15.	Task Group (Cllrs Webb, Webster & Vickers)	Task group working directly with PM officers	May-15	Jul-15	Catalin Bogos – 2102 Strategic Support	Strategy and Performance	Scheduled	Annual review. Task group will be scheduled to meet May or June 2015.
OSMC/14/159	Reducing External Placements Costs	Review the effectiveness and savings delivered by the Social Media Administrator.	In meeting		Jul-15	Jul-15	Mark Evans - 2735 Children's Services	Children and Young People		Agreed at the meeting 1/7/14 that the item would return to the Comission 12 months post implementation to review the effectiveness and savings delivered by the Social Media Administrator
OSMC/14/151	Children's Services governance arrangements	To monitor the progress of the recommendations made on the Children's Services governance review.	In meeting		Sep-15	Sep-15	Head of Children's Services - 2735 Children's Services	Children and Young People	In progress	Update requested at the 27 January 2015 meeting, following receipt of the task group's report.